



Acceptable Use Policy for Key Stage 2 Pupils

- I will take care when using the school IT equipment and use it responsibly
- I will keep my passwords private unless I need to share them with a trusted adult
- I will inform an adult if I see or receive any unpleasant text, images or messages
- I will not interfere with anyone else's passwords, settings or files on the computer
- I will be careful when downloading material from the internet or using material I have brought into school because I understand the risks from virus infections
- Any work I upload to the internet will be my own
- I know I need permission to take someone's photograph or to video them
- Any messages I post online or send in an email will be polite and responsible
- I will not send or forward messages or create material which is deliberately intended to upset other people
- I know I must take care about giving away my personal information and making contact with people I do not know when using the internet
- I understand that the school may check my use of IT and contact my parent/carer if they are concerned about my online safety
- I understand that if I do not follow these rules I may not be allowed to use the school computers or access the internet for a period of time and that this may happen even if the activity was done outside school

Pupil name.....

Signed.....

Relationship to child.....

Reviewed September 2015