

Allocation Name: Kirklees Schools Safeguarding Audit 2017: Howard Park Community School

Groups: Howard Park Community School

Exported on 26-Jan-2019 16:03

The annual safeguarding audit for 2017 is now ready for your use and completion.

The audit template fulfils the requirements of Sec 175 / Sec 157 of the Education Act 2002 and the Safeguarding requirements of Ofsted's "Framework for School Inspection" carried out under Sec 5 of the Education Act 2005. (All aspects of Sec 11 of the Children Act 2004 are addressed within this template).

The "Enable" audit is designed to be a "living" document and a tool to assist schools in achieving best practice in respect of your current safeguarding provision. The audit has been designed for schools to self-assess their safeguarding competence and to be used as a baseline for action planning when areas of weakness are identified.

You will note that the initial Pie chart has a number of segments. Each relate to an area of safeguarding business, for example "safer recruitment". Each segment area is subdivided into separate questions each of which require an answer. A fully positive answer will generate a green colour for that particular question (Grade 3). A fully negative answer will generate a red colour. (Grade 1). An amber colour (Grade 2) will indicate answers where you can claim partial compliance at that time and working towards full compliance.

The audit is designed to be intuitive, in so far as each question contains information in the "Description" field to show you the standard required to secure full compliance on that particular question.

The audit is a "Living" document to be used throughout the year as a monitoring tool to assist you with generating focused actions to improve the safeguarding provision in your school or college.

Statistics for use by the LA will be generated from the current state of your audit submission in December 2017 and April 2018

Progress: 99.00 %
Score: 88.00 %
Grade: Grade 3

Start Date: 29-Nov-2017
Deadline Date: 01-Aug-2018
All Dates and Times (UTC+00:00) Dublin, Edinburgh, Lisbon, London

1 Safeguarding Policies and Designated Staff		
Progress: 100.00 %	Grade: Grade 3	Score: 89.00 %
1.1 Please provide the full name of your school / college		
Status: Complete	Grade: Not Scored	Score: Not Scored
(Text) School/college name:		Last answer by Marcus newby 05-Dec-2017 09:05
Howard Park Community School		
1.2 Does your school have an up to date Safeguarding Policy which has been reviewed and signed off by your school governing body		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 08:46
Grade 3		
(Text) Optional evidence can be provided here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
1.3 The school have a named person on the senior leadership team who holds the post of Designated Safeguarding Lead professional (DSL)within the school		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 08:46

Grade 2		
(Text) Optional evidence can be provided here		Not Answered
1.4 The school has at least one person holding the role of Deputy Designated Safeguarding Lead professional		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select appropriate response		Last answer by Marcus newby 05-Dec-2017 08:48
Grade 2		
(Text) Optional evidence can be provided here		Not Answered
1.5 Do you have a photograph or your DSL and Deputy DSL(s) displayed in school so that pupils, staff and all visitors know who is responsible for safeguarding		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 08:48
Grade 3		
(Text) Optional evidence can be provided here		Not Answered
1.6 How do you ensure all staff have seen, read and understood your current school safeguarding policy		
Status: Complete	Grade: Grade 3	Score: 100.00 %

(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 08:49
Grade 3		
(Text) Optional evidence can be provided here		Not Answered
1.7 Do you make a copy of your safeguarding policy available to parents on request and is the policy available on your school website		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 08:50
Grade 2		
(Text) Optional evidence can be provided here		Not Answered
1.8 Does school have an up to date staff code of conduct in place and can you ensure all staff have read that document.		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select your response		Last answer by Marcus newby 05-Dec-2017 08:50
Grade 2		
(Text) Optional evidence can be provided here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered

1.9 Are the views / voice of your pupils incorporated into your policies		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 08:51
Grade 2		
(Text) Optional evidence can be provided here		Not Answered
1.10 Does your school have an up to date online safety policy in respect of pupils and staff. Is this updated on a regular basis and supported by the use of Acceptable Use Policies		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 08:51
Grade 3		
(Text) Optional Evidence can be recorded here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
1.11 Please provide contact details of the Senior Designated Safeguarding Lead Professional in your school		
Status: Complete	Grade: Not Scored	Score: Not Scored

<p>(Text) Please provide your response here:</p> <p>Name of School/College : Name of senior DSL : Contact Tel Number : Contact email address :</p>	<p>Last answer by Marcus newby 05-Dec-2017 08:52</p>
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Howard Park Community School
Senior DSL: Mr Marcus Newby
Contact: 01274 864972/ 07447 444331
email: head@howardpark.co.uk

1.12 Please provide contact details of any additional staff in the role of Deputy DSL who may benefit from periodic safeguarding circulations

Status: Complete	Grade: Not Scored	Score: Not Scored
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<p>(Text) Please provide your response here:</p> <p>Name of School/College : Name of Deputy DSL : Contact Tel Number : Contact email address :</p>	<p>Last answer by Marcus newby 05-Dec-2017 09:07</p>
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Howard Park Community School
Jonathan Pickles
Contact: 01274 864972/ 07447 444331
Deputy DSL: jonathan.pickles@howardpark.co.uk

2 Wider safeguarding procedures

Progress: 100.00 %	Grade: Grade 3	Score: 81.00 %
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2.1 Are school providing education to pupils incorporating a broad spectrum of safeguarding related subjects

Status: Complete	Grade: Grade 3	Score: 100.00 %
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<p>(Multi Choice) Please select a response</p>	<p>Last answer by Marcus newby 05-Dec-2017 09:10</p>
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Grade 3

(Text) Optional Evidence can be recorded here	Not Answered	
(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	
2.2 Do all staff and visitors check in at school reception and undergo ID checks before being issued with an appropriate form of school identification.		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response	Last answer by Marcus newby 05-Dec-2017 09:11	
Grade 3		
(Text) Optional Evidence can be recorded here	Not Answered	
2.3 How do pupils/students know who they can talk to if they have concerns they are worried about.		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select a response	Last answer by Marcus newby 05-Dec-2017 09:12	
Grade 2		
(Text) Optional Evidence can be recorded here	Not Answered	
2.4 Appropriate filters and monitoring systems are in place to protect children from potentially harmful online material.		

Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:13
Grade 3		
(Text) Optional Evidence can be recorded here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
2.5 Does school have comprehensive procedures in place around children missing education		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:13
Grade 3		
(Text) Optional evidence can be provided here:		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
2.6 Do school have effective procedures in place for notifying the local authority when pupils are admitted from schools outside of the LA or transferred to schools outside of the LA		
Status: Complete	Grade: Grade 3	Score: 100.00 %

(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:14
Grade 3		
(Text) Optional evidence can be provided here:		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
2.7 Do school have effective procedures in place to identify pupils who may be at risk of Child Sexual Exploitation (CSE) and are robust recording, monitoring and referral mechanisms in place to ensure multi-agency support is used to reduce the risk of harm.		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:15
Grade 2		
(Text) Optional evidence can be recorded here:		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
2.8 Do all staff in school engaged in the role of Designated Safeguarding Lead or Deputy Designated Safeguarding Lead receive appropriate supervision and support specific to their role		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:18

Grade 2		
(Text) Optional evidence can be provided here:		Not Answered
3 Governance		
Progress: 100.00 %	Grade: Grade 2	Score: 67.00 %
3.1 Do you have a governor with responsibility for safeguarding who is not a member of staff and is suitably trained in that role		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 09:19
Grade 3		
(Text) Optional Evidence can be recorded here		Not Answered
3.2 Is safeguarding a standing item at your full Governing Body meeting		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 09:19
Grade 2		
(Text) Optional evidence can be provided here		Not Answered

3.3 Where school premises are used by independent services outside school hours, the governing body has sought assurance that the service has appropriate safeguarding policies and procedures in place.

Status: Complete

Grade: Grade 2

Score: 50.00 %

(Multi Choice) Please select a relevant grade

Last answer by Marcus newby
05-Dec-2017 09:20

Grade 2

(Text) Optional evidence can be provided here

Not Answered

4 Safer Recruitment

Progress: 100.00 %

Grade: Grade 3

Score: 100.00 %

4.1 Has the head teacher, an appropriate governor and other relevant staff completed Safer Recruitment training. Updated on a 3 yearly basis

Status: Complete

Grade: Grade 3

Score: 100.00 %

(Multi Choice) Please select a relevant grade

Last answer by Marcus newby
05-Dec-2017 09:20

Grade 3

(Text) Optional Evidence can be recorded here

Not Answered

(Document) Optional documents can be uploaded here to provide evidential support for your rating.

Not Answered

4.2 The governing body/proprietor is satisfied that stringent recruitment and vetting procedures are in place for all new staff. References for shortlisted candidates are collected prior to interview and used as part of the interview process.

Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 09:21
Grade 3		
(Text) Optional Evidence can be recorded here		Not Answered
(Document) If required please upload one or more supporting documents		Not Answered
4.3 There is a single central record (SCR) in place, the content of which is reviewed on a regular basis by senior school leaders and the governing body		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant grade		Last answer by Marcus newby 05-Dec-2017 09:21
Grade 3		
(Text) Optional Evidence can be recorded here		Not Answered
(Document) If required please upload one or more supporting documents		Not Answered
4.4 School ensures that all agency and third party organisation staff working in regulated activity with children have been subject to relevant enhanced DBS checking through written notification.		
Status: Complete	Grade: Grade 3	Score: 100.00 %

(Multi Choice) Please select a relevant grade	Last answer by Marcus newby 05-Dec-2017 09:22	
Grade 3		
(Text) Please provide evidence	Not Answered	
(Document) If required please upload one or more supporting documents	Not Answered	
5 Allegations Management		
Progress: 100.00 %	Grade: Grade 3	Score: 83.00 %
5.1 Staff are aware of the role of the Local Authority Designated Officer for Allegations and there are procedures in place on the management of allegations against staff which are compliant with Keeping Children Safe in Education Part 4		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant response	Last answer by Marcus newby 05-Dec-2017 09:23	
Grade 3		
(Text) Optional Evidence can be recorded here	Not Answered	
(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	
5.2 Is there a governor nominated to liaise with the Local Authority in the event of an allegation being made against the head teacher		

Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:24
Grade 2		
(Text) Optional Evidence can be recorded here		Not Answered
5.3 Does school have a "whistleblowing" Policy and procedures in place and are they effectively communicated to all staff		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select appropriate response		Last answer by Marcus newby 05-Dec-2017 09:25
Grade 2		
(Text) Optional Evidence can be recorded here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
6 Training		
Progress: 100.00 %	Grade: Grade 3	Score: 75.00 %
6.1 Have ALL staff who have regular contact with children in your school received face to face training in Basic Awareness of Child Abuse and Neglect		
Status: Complete	Grade: Grade 3	Score: 100.00 %

(Multi Choice) Please select a relevant grade	Last answer by Marcus newby 05-Dec-2017 09:26	
Grade 3		
(Text) Evidence optional	Not Answered	
(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	
6.2 What is the school response to staff who have missed face to face Basic Awareness in Child Abuse and Neglect training.		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a relevant grade	Last answer by Marcus newby 05-Dec-2017 09:26	
Grade 3		
(Text) Optional evidence can be provided here	Not Answered	
6.3 Do ALL staff receive safeguarding updates at least annually in order to provide them with relevant skills and knowledge to safeguard children effectively		
Status: Complete	Grade: Grade 1	Score: 0.00 %
(Multi Choice) Please select relevant grade	Last answer by Marcus newby 05-Dec-2017 09:27	
Grade 1		
(Text) Optional evidence can be provided here	Not Answered	

(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
6.4 Have ALL staff read HM Government guidance document - Keeping Children Safe in Education Part 1 (and Annex A) and have they signed to confirm acknowledgement of this fact		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select relevant score		Last answer by Marcus newby 05-Dec-2017 09:27
Grade 3		
(Text) Optional evidence can be provided here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
6.5 The school has a Named Designated Safeguarding Lead Professional who has completed all initial DSL training as recommended by Kirklees Safeguarding Children Board		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:28
Grade 3		
(Text) Optional evidence can be provided here		Not Answered

(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	
6.6 The school has at least one person holding the role of Deputy Designated Safeguarding Lead professional who has completed all initial DSL training as recommended by Kirklees Safeguarding Children Board		
Status: Complete	Grade: Grade 2	Score: 50.00 %
(Multi Choice) Please select appropriate response	Last answer by Marcus newby 05-Dec-2017 09:28	
Grade 2		
(Text) Optional evidence can be provided here	Not Answered	
(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	
7 Prevent Radicalisation and Extremism		
Progress: 100.00 %	Grade: Grade 3	Score: 100.00 %
7.1 Do you have procedures in place to assess the risk of children being drawn into terrorism, including support for extremist ideas that are part of terrorist ideology.		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response	Last answer by Marcus newby 05-Dec-2017 09:29	
Grade 3		
(Text) Optional evidence can be provided here	Not Answered	

(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
7.2 Have all staff in your school received appropriate awareness training in Preventing radicalisation and extremism		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:30
Grade 3		
(Text) Optional evidence can be provided here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
8 Records Management		
Progress: 100.00 %	Grade: Grade 3	Score: 100.00 %
8.1 Do staff record pupil safeguarding concerns in a timely and appropriate manner. Are all records held securely with access by trained staff. Are information sharing agreements followed correctly.		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:30
Grade 3		

(Text) Optional evidence can be provided here	Not Answered	
8.2 Does school have a clear procedure for the transfer of safeguarding records when a pupil leaves the school		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response	Last answer by Marcus newby 05-Dec-2017 09:31	
Grade 3		
(Text) Optional evidence can be provided here	Not Answered	
(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	
8.3 Do you have a question in your admissions process to capture information from a new parent/carers about previously known safeguarding concerns.		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response	Last answer by Marcus newby 05-Dec-2017 09:32	
Grade 3		
(Text) Optional evidence can be provided here	Not Answered	
(Document) Optional documents can be uploaded here to provide evidential support for your rating.	Not Answered	

9 Inter- Agency working		
Progress: 100.00 %	Grade: Grade 3	Score: 100.00 %
9.1 Does school have effective systems in place for referring safeguarding concerns to children's social care Duty and Advice Team		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:33
Grade 3		
(Text) Optional evidence can be provided here		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered
9.2 Do school recognise individual pupils who would benefit from timely intervention through the early help process.		
Status: Complete	Grade: Grade 3	Score: 100.00 %
(Multi Choice) Please select a response		Last answer by Marcus newby 05-Dec-2017 09:33
Grade 3		
(Text) Optional evidence can be provided here		Not Answered

9.3 Child Protection Conferences and Core Groups. - Does school ensure minimum standards have been met in respect of staff attendance, preparation and submission of the school report to the conference.

Status: Complete

Grade: Grade 3

Score: 100.00 %

(Multi Choice) Please select a response

Last answer by Marcus newby
05-Dec-2017 09:34

Grade 3

(Text) Optional evidence can be provided here

Not Answered

10 Safeguarding Statistical Data

Progress: 90.00 %

Grade: Not Scored

Score: Not Scored

10.1 In the previous 12 months, how many Early Help Assessments have the school participated in

Status: Complete

Grade: Not Scored

Score: Not Scored

(Text) Number of Early Help Assessments undertaken is:

Last answer by Marcus newby
05-Dec-2017 09:34

12

10.2 In the previous 12 months how many pupils have been identified as requiring a Child in Need Plan

Status: Complete

Grade: Not Scored

Score: Not Scored

(Text) Number of children subject of a Child in Need plan is :

Last answer by Marcus newby
05-Dec-2017 09:35

3

10.3 In the previous 12 months how many pupils have been identified as requiring a Child Protection Plan		
Status: Complete	Grade: Not Scored	Score: Not Scored
(Text) Number of children subject of a Child Protection Plan :		Last answer by Marcus newby 05-Dec-2017 09:35
7		
10.4 In the previous 12 months how many pupils have been identified as at risk of child sexual exploitation where referrals have been made to Children's Social Care.		
Status: Complete	Grade: Not Scored	Score: Not Scored
(Text) Number of children identified at risk of CSE where referrals have been made to social care:		Last answer by Marcus newby 05-Dec-2017 09:35
0		
10.5 Review of the safeguarding audit by the school governing body.		
Status: In Progress	Grade: Not Scored	Score: Not Scored
(Text) Please provide the date that this safeguarding audit was reviewed by your governing body. You are welcome to record any additional evidence of the audit review.		Not Answered
(Document) Optional documents can be uploaded here to provide evidential support for your rating.		Not Answered