



Copy - Kirklees Schools Safeguarding Audit 2018

Audit Summary

Allocation Name: Copy - Kirklees Schools Safeguarding Audit 2018: Howard Park Community School

Groups: Howard Park Community School

Exported on 25-Jan-2019 13:47

Progress: 100 %

Score: 99 %

Status: Complete

Grade: Grade 3

Start Date: 02-Jan-2019

Deadline Date: 30-Apr-2019

All Dates and Times (UTC+00:00) Dublin, Edinburgh, Lisbon, London

	Title	Progress	Status	Score	Grade
1	Safeguarding Policies and Designated Staff	100 %	Complete	100 %	Grade 3
1.1	Please provide the full name of your school / college		Complete	0 %	Not Scored
1.2	Does your school have an up to date Safeguarding Policy and child protection procedure which has been reviewed and signed off by your school governing body		Complete	100 %	Grade 3
1.3	The school have a named person on the senior leadership team who holds the post of Designated Safeguarding Lead professional (DSL)within the school		Complete	100 %	Grade 3
1.4	The school has at least one person holding the role of Deputy Designated Safeguarding Lead professional		Complete	100 %	Grade 3
1.5	Do you have a photograph of your DSL and Deputy DSL(s) displayed in school so that pupils, staff and all visitors know who is responsible for safeguarding		Complete	100 %	Grade 3
1.6	How do you ensure your current staff have read and understood your safeguarding policy and child protection procedure		Complete	100 %	Grade 3
1.7	Do you make a copy of your safeguarding policy available to parents on request and is the policy available on your school website		Complete	100 %	Grade 3
1.8	Does school have an up to date staff code of conduct in place and can you ensure all staff have read that document.		Complete	100 %	Grade 3
1.9	Are the views / voice of your pupils/students incorporated into your policies		Complete	100 %	Grade 3
1.10	Does your school have an up to date online safety policy in respect of pupils and staff. Is this updated on a regular basis and supported by the use of Acceptable Use Policies		Complete	100 %	Grade 3
1.11	Please provide contact details of the Senior Designated Safeguarding Lead Professional in your school		Complete	0 %	Not Scored
1.12	Please provide contact details of any additional staff in the role of Deputy DSL who may benefit from periodic safeguarding circulations		Complete	0 %	Not Scored
2	Wider safeguarding procedures	100 %	Complete	94 %	Grade 3
2.1	Are school providing education to pupils incorporating a broad spectrum of safeguarding related subjects		Complete	100 %	Grade 3
2.2	Do all staff and visitors check in at school reception and undergo ID checks before being issued with an appropriate form of school identification.		Complete	100 %	Grade 3
2.3	How do pupils/students know who they can talk to if they have concerns they are worried about.		Complete	100 %	Grade 3
2.4	Appropriate filters and monitoring systems are in place to protect children from potentially harmful online material.		Complete	100 %	Grade 3
2.5	Does school have comprehensive procedures in place around children missing education		Complete	100 %	Grade 3
2.6	Do school have effective procedures in place for notifying the local authority when pupils are admitted from schools outside of the LA or transferred to schools outside of the LA		Complete	100 %	Grade 3

	Title	Progress	Status	Score	Grade
2.7	Do school have effective procedures in place to identify pupils who may be at risk of Child Sexual Exploitation (CSE) and are robust recording, monitoring and referral mechanisms in place to ensure multi-agency support is used to reduce the risk of harm.		Complete	50 %	Grade 2
2.8	Do all staff in school engaged in the role of Designated Safeguarding Lead or Deputy Designated Safeguarding Lead receive appropriate supervision and support specific to their role		Complete	100 %	Grade 3
3	Governance	100 %	Complete	100 %	Grade 3
3.1	Do you have a governor with responsibility for safeguarding who is not a member of staff and is suitably trained in that role		Complete	100 %	Grade 3
3.2	Is safeguarding a standing item at your full Governing Body meeting		Complete	100 %	Grade 3
3.3	Where school premises are used by independent services outside school hours, the governing body has sought assurance that the service has appropriate safeguarding policies and procedures in place.		Complete	100 %	Grade 3
4	Safer Recruitment	100 %	Complete	100 %	Grade 3
4.1	Has the head teacher, an appropriate governor and other relevant staff completed Safer Recruitment training. Updated on a 3 yearly basis		Complete	100 %	Grade 3
4.2	The governing body/proprietor is satisfied that stringent recruitment and vetting procedures are in place for all new staff. References for shortlisted candidates are collected prior to interview and used as part of the interview process.		Complete	100 %	Grade 3
4.3	There is a single central record (SCR) in place, the content of which is reviewed on a regular basis by senior school leaders and the governing body		Complete	100 %	Grade 3
4.4	School ensures that all agency and third party organisation staff working in regulated activity with children have been subject to relevant enhanced DBS checking through written notification.		Complete	100 %	Grade 3
5	Allegations Management	100 %	Complete	100 %	Grade 3
5.1	Staff are aware of the role of the Local Authority Designated Officer for Allegations and there are procedures in place on the management of allegations against staff which are compliant with Keeping Children Safe in Education Part 4		Complete	100 %	Grade 3
5.2	Is there a governor nominated to liaise with the Local Authority in the event of an allegation being made against the head teacher		Complete	100 %	Grade 3
5.3	Does school have a "whistleblowing" Policy and procedures in place and are they effectively communicated to all staff		Complete	100 %	Grade 3
6	Training	100 %	Complete	100 %	Grade 3
6.1	Have ALL staff who have regular contact with children in your school received face to face training in Basic Awareness of Child Abuse and Neglect		Complete	100 %	Grade 3
6.2	What is the school response to staff who have missed face to face Basic Awareness in Child Abuse and Neglect training.		Complete	100 %	Grade 3

	Title	Progress	Status	Score	Grade
6.3	Have ALL staff read HM Government guidance document - Keeping Children Safe in Education Part 1 (and Annex A) and have they signed to confirm acknowledgement of this fact		Complete	100 %	Grade 3
6.4	Do ALL staff receive safeguarding updates at least annually in order to provide them with relevant skills and knowledge to safeguard children effectively and how do assess knowledge		Complete	100 %	Grade 3
6.5	The school has a Named Designated Safeguarding Lead Professional who has completed all initial DSL training as recommended by Kirklees Safeguarding Children Board		Complete	100 %	Grade 3
6.6	The school has at least one person holding the role of Deputy Designated Safeguarding Lead professional who has completed all initial DSL training as recommended by Kirklees Safeguarding Children Board		Complete	100 %	Grade 3
7	Prevent Radicalisation and Extremism	100 %	Complete	100 %	Grade 3
7.1	Do you have procedures in place to assess the risk of children being drawn into terrorism, including support for extremist ideas that are part of terrorist ideology.		Complete	100 %	Grade 3
7.2	Have all staff in your school received appropriate awareness training in Preventing radicalisation and extremism		Complete	100 %	Grade 3
8	Records Management	100 %	Complete	100 %	Grade 3
8.1	Do staff record pupil safeguarding concerns in a timely and appropriate manner. Are all records held securely with access by trained staff. Are information sharing agreements followed correctly.		Complete	100 %	Grade 3
8.2	Does school have a clear procedure for the transfer of safeguarding records when a pupil leaves the school		Complete	100 %	Grade 3
8.3	Do you have a question in your admissions process to capture information from a new parent/carer about previously known safeguarding concerns.		Complete	100 %	Grade 3
9	Inter- Agency working	100 %	Complete	100 %	Grade 3
9.1	Does school have effective systems in place for referring safeguarding concerns to children's social care Duty and Advice Team		Complete	100 %	Grade 3
9.2	Do school recognise individual pupils who would benefit from timely intervention through the early help process.		Complete	100 %	Grade 3
9.3	Child Protection Conferences and Core Groups. - Does school ensure minimum standards have been met in respect of staff attendance, preparation and submission of the school report to the conference.		Complete	100 %	Grade 3
10	Safeguarding Statistical Data	100 %	Complete	0 %	Not Scored
10.1	In the previous 12 months, how many Early Help Assessments have the school participated in		Complete	0 %	Not Scored
10.2	In the previous 12 months how many pupils have been identified as requiring a Child in Need Plan		Complete	0 %	Not Scored
10.3	In the previous 12 months how many pupils have been identified as requiring a Child Protection Plan		Complete	0 %	Not Scored
10.4	In the previous 12 months how many pupils have been identified as at risk of child sexual exploitation where referrals have been made to Children's Social Care.		Complete	0 %	Not Scored

Title	Progress	Status	Score	Grade
10.5 Review of the safeguarding audit by the school governing body.		Complete	0 %	Not Scored